

COMAL COUNTY EMERGENCY SERVICES DISTRICT No. 4

MEETING NOTES

January 9, 2017

NOTICE was given of the regular monthly meeting of the Board of Commissioners of Comal County Emergency Services District No. 4 was held Monday, the 9th day of January 2017, beginning at 5:30 p.m., at the Bremer Training Center at 9850 FM 311, Spring Branch, Texas 78070 for the following purposes:

Call meeting to order; meeting was called to order at 5:36 PM, All board members were present, Paul Graf, President; Bret Barnett, Vice President; Deena Clausen, Treasure; Robert Bruce, Assistant Treasurer; and Josh Dean, Secretary.

WORKSHOP AGENDA

1. Citizen comments (limited to 3 minutes and any comment made on subjects not included on the published agenda will not be discussed or action taken by the board); Public Comment: In accordance with the Texas Attorney General's opinion, any public comment that is made on an item that is not on the published agenda will only be heard by the Board of Commissioners. No formal action, discussion, nor comment will be made by the Board of Commissioners; there were no citizens to be heard.

DISCUSSION/ACTION ITEMS

1. Election of Officers for 2017: After discussion a nomination was made by Mr. Dean for the following officers for 2017. Paul Graf, President; Josh Dean, Vice President; Deena Clausen, Treasure; Bret Barnett, Assistant Treasurer; and Robert Bruce, Secretary. Seconded by Ms. Clausen passed unanimously.
2. Discuss and consider Consent Agenda: after discussion Ms. Clausen made a motion to approve the consent agenda, Mr. Barnett seconded. Vote passed by all commissioners with Mr. Bruce abstaining.
 - a. November 16, 2016 regular meeting minutes;
 - b. December 12, 2016 regular meeting minutes;
 - c. Monthly Financial Reports;
 - d. Monthly bills and invoices;
3. Discuss, review and approve bond for Treasurer; after discussion Mr. Barnett made a motion to approve the bond for the Treasurer, Mr. Bruce seconded. Passed unanimously.
4. Discuss and approve payment for flowers for Beaudoin funeral; after discussion Ms. Clausen made a motion to approve up to \$150.00 dollars for flowers and to pass ESD 4 condolences to Chief Beaudoin and his family, Mr. Bruce seconded. Passed unanimously.
5. Discuss and approve 2017 appointments to the Board of Directors of the BSB Fire & EMS; after discussion Mr. Barnett made a motion to appoint Mr. Barnett and Mr. Graf to the Board of Directors of the BSB Fire & EMS for 2017, Mr. Bruce seconded. Passed unanimously.

6. Discuss and approve appointments to the BSBES Council for 2017; after discussion Mr. Dean made a motion to appoint Ms. Clausen and Mr. Dean to the BSBES Council for 2017. Seconded by Ms. Clausen. Passed unanimously.

7. Discuss and consider any needed modifications to the 2016 ESD 4 Budget; we will revisit at our February 2017 meeting.

8. Discuss and consider any items related to Station 4, the 311 Station; after discussion Ms. Clausen made a motion for Mr. Barnett and Mr. Graf to solicit architects for the 311 station and site needs, Mr. Dean seconded. Passed unanimously.

9. Discuss and consider report to the Comal County Commissioners on January 26, 2017; we discussed report, Mr. Graf will present joint report for ESD 1, 4, 5.

10. Discuss March 9-11, 2017 Safe-D conference attendance, agenda, and schedule; after discussion, Ms. Clausen made a motion to reimburse commissioners for Safe D, mandatory training, in an amount not to exceed \$250.00. Mr. Bruce seconded. Passed unanimously.

11. Discuss and consider any items related to bank accounts, including the scholarship fund; nothing new to report.

~~12. Discuss and consider any items related to the Mystic Shores area station; Mr. Dean will continue conversation with SBVFD.~~

13. Update, discuss and consider BSBES activities, financials, and other related items; nothing new to report.

14. Update on ESD Council activities and County Council meeting and activities; we will discuss more at our February meeting.

15. Discuss and consider any items related to the ESD #1 proposed real estate purchase of the Rodeo Drive Facility or suggested change to JSPA from ESD 1 president; BSB Fire & EMS board will conduct or hire someone to conduct forensic accounting to find a more accurate cost of Rodeo Drive space.

16. Discuss and consider the sale of a brush truck; referred back to the apparatus committee.

17. Update, discuss and consider any items on ISO study; ISO study is ongoing.

18. Update, discuss and consider any items related to any legal issues, including City of Bulverde request; nothing new to report.

19. Discuss time and date for the next regular meeting will be February 13, 2017 at 5:30 PM

20. Adjourned at 7:41 PM

The Board of Commissioners is authorized by the Texas Open Meetings Act to convene in closed or executive session for certain purposes. Executive Sessions may include the following: consultation with attorney for litigation or a settlement offer (Sec. 551.071), deliberations regarding real property (Sec. 551.072), deliberation regarding a contract being negotiated (Sec. 551.0725), deliberation regarding a prospective gift (Sec. 551.073), personnel matters (Sec. 551.074), personnel matters affecting a county advisory body (Sec. 551.0745), deliberation regarding security devices or security audits (Sec. 551.076),

and deliberation regarding economic development negotiations (Sec. 551.087). If the Board decides to enter executive session regarding any item on this agenda, the Presiding Officer will announce that an executive session will be held and will identify the item to be discussed and the provision from the Open Meetings Act that authorizes the closed or executive session. Comal County Emergency Services District No. 4 and the Bulverde-Spring Branch Emergency Services are committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request by calling\ (830) 228-4501 for assistance and information. Hearing impaired or speech disabled persons equipped with telecommunications devices for the deaf may utilize the statewide Relay Texas Program, 1-800-735-2988.



Josh Dean, Secretary

Comal County ESD No. 4